

Direction to backup Notability files to Google Drive:

1. go to your Google Drive account and create a folder titled: "Notability Backup"
2. Go to notability app, click on setting (gear icon), then click "Sync disabled"
3. click "Google Drive"
4. click "Notability Backup folder"
5. click "sync to Notability backup"
6. click "PDF"
7. make sure all your subject folders are checked and click DONE.- it should say AUTO SYNC at the the bottom